

WBR 1452.215-83 Pricing Proposal Instructions.

As prescribed in WBR 1415.406-5(a)(4), insert a provision substantially the same as the following:

PRICING PROPOSAL INSTRUCTIONS --BUREAU OF RECLAMATION (DEC 1993)

(a) *General.* The pricing proposal shall be identified as Volume III of the offeror's proposal and shall be an orderly, specific, and complete document in every detail. It should be a coherent document free of internal inconsistencies and should be consistent with the technical approach(es) proposed in the technical proposal (Volume II). Offerors are hereby notified that even though certified cost or pricing data are not initially requested in this solicitation, the Contracting Officer reserves the right to request such data if they are later found necessary pursuant to FAR 15.804-6(a)(1).

(b) *Use and Disclosure of Proposal Information.* In accordance with the *Use and Disclosure of Proposal Information -- Department of the Interior* provision of this solicitation, offerors shall mark trade secret or confidential commercial or financial information contained in the proposal with the restrictive legends specified. The offeror shall also clearly and separately mark all proprietary information (as defined in FAR 3.104-4(j)(1) and (2)) contained in the proposal with the restrictive legend "Proprietary Information."

(c) *Format and Content.* To assist in the uniform evaluation of proposals, the following format shall be utilized in preparing the pricing proposal:

(1) *Table of contents.* The Table of Contents shall list all sections of the pricing proposal. Any amendments, additions and/or revisions to the proposal, up to the date of agreement on price, shall include an updated Table of Contents;

(2) *Index.* The index shall cross reference the work statement to the terms of the proposal and indicate how the proposal conforms to the evaluation factors contained in Part IV, Section M of this solicitation;

(3) *Enclosures.* A list shall be included of all enclosures, attachments, tables, drawings, charts, and any other material which summarize data or information contained or referenced in the pricing proposal.

(4) *Pricing proposal breakdown.* The offeror shall submit Section B of the contract Schedule (Part I of this solicitation) with its proposed total prices/costs for each contract line item (including any options) and proposed unit price(s), if required. In addition, a total proposed price consisting of the sum of all contract line items (excluding options) shall be submitted. *[Insert, or identify location of, any additional information required to be submitted to evaluate the basis for the calculation of the prices proposed; e.g., the format and/or cost elements to be used in submitting a cost breakdown for each contract line item. If no additional information is required, insert "Offerors are hereby notified that even though additional data to support proposed prices are not initially requested in this solicitation, the Contracting Officer reserves the right to request such data if they are later found necessary"]*.

(d) *Cost Information in Other Volumes.* No cost information shall be included in any other volume of a proposal unless required by paragraph (d) of the Technical Proposal Instructions -- Bureau of Reclamation provision of this solicitation.

(e) *Page Numbering.* All pages in the cost proposal should be consecutively numbered (including pages with tables and exhibits). The offeror shall clearly identify all exhibits and supporting information.

(f) *Rounding of Costs.* All price or cost amounts proposed shall be expressed to the nearest whole dollar except for individual hourly labor rates (if required). All percentages shall be expressed to one decimal place.

(g) *Alternate Proposals.* If submission of alternate technical proposals is permitted by the General Proposal Instructions -- Bureau of Reclamation provision of this solicitation, the offeror shall

submit a separate, detached pricing proposal conforming to the requirements of this provision for each alternate submitted. The alternate pricing proposal(s) shall be clearly labeled and identified.

(End of provision)

Alternate I (NOV 1993) If cost information is also required to be submitted in electronic format, add a paragraph substantially the same as the following paragraph (h) to the basic provision:

(h) *Electronic Information.* The offeror shall submit a computer disk, in a MS-DOS readable format, containing [*insert a specific description of each item of cost information required (including any applicable subcontractor information)*]. Data that can be electronically imported into [*insert software name and any other specified requirements*] would be appreciated. The offeror shall identify the commercial spreadsheet software program used to create the submitted data and the formulas and factors used in calculating the data contained on the disk. The data submitted shall comply with the restrictive legend requirements of paragraph (b) of this provision.